GREENFIELD VILLAGE RV RESORT
BOARD OF DIRECTORS WORKSHOP
THURSDAY, JANUARY 3, 2019
1:00PM – BALLROOM

Call to order – 1:00pm

Present: President Lamabe, Directors Kneller, Riggsby, McMannamy, Heidt
General Manager Ash; Board Clerk Devine

Treasurer's Comment – Kneller – see attached

Manager's Report – Ash – see attached

Action List:

- Discussion: CAS – Softball, batting cage & ball machine – a proposal will be put together by Feb.

- Discussion: LRP/CAIC – will be meeting on Jan. 15, 2019

- Discussion: Canadian Flagpole Proposal Survey – placed on hold

- Discussion: Tennis Club – we would like to thank Dale Snell and Bob House for installing new clocks at the tennis courts. Dale Snell will be maintaining them.

Committee Reports: Letter will go out to all committee chairs to send in a list of their members for the Annual Meeting.

<u>Old Business:</u>

- New Capital Purchases Account – Donation Letter – Discussion took place on the draft letter to be sent out to all homeowners and renters regarding making an optional donation to this account to go towards new capital assets for our resort. Letter to be put on letterhead and sent.

- Front entry and fountain project – The committee has met and explored different ideas. They are waiting for cost estimates on various ideas.

New Business:

- Office Restructuring – see attached Manager's report in regards to this information

- Discussion on new Engineering Reserve Study in 2019 – It was suggested by our auditors in their Report to Board of Directors on both last year and this year's audits that the Board should consider having an outside firm conduct an updated Reserve Study of our capital assets. The last study and report took place in 2014. After discussion and agreement, it was decided to put Updated Reserve Study on the Board Action List under part 2-For Future Consideration by the incoming Board in February 2019, with the intent that the study takes place in Fall of 2019.

- Building D – Review of Terms of Reference for Implementation Committee pending outcome of budget vote. The purpose of the Implementation Committee is to take the Conceptual Drawings which have been prepared by the Architect, and in partnership with him develop Mechanical Drawings which can be utilized to obtain bids. Draft to be reviewed by the Board for comment.

- Club Account Balances – Discussion took place on the draft letter intended to go to certain clubs. Clubs will be asked to provide our General Manager with a list of one or more projects they are saving toward in their Club accounts. Letter will be finalized and sent.

Announcements:

- Meet the Candidates Meeting – Friday – January 4, 2019 – 10:00am Ballroom
- Board of Directors Open Forum/Meeting – Thursday, January 17, 2019 – 1:00pm Ballroom Auditor Paul Hansen from Butler/Hansen will be giving a report at this meeting.
- Workshop – Thursday, January 31, 2019 – 1:00pm Ballroom

Adjourn at 1:40pm

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David Owen, Board Secretary